



Head Teacher: Mrs D Cross

School Number 840 3087

Westcroft

Stanhope

Bishop Auckland

Co Durham

DL13 2NU

Tel: 01388 528218

Email: admin@stanhopebarrington.org.uk

Website: <https://www.stanhopebarrington.org.uk/>

Dear Parent/Carer

6th September 2024

Re: End of 23-24 Academic Year Attendance Report

Under normal circumstances you would have received a copy of your child's end of year attendance report along with their school report. However, due to the many challenges we had at the end of last year we were unable to do this.

As such, please find enclosed a copy of your child's end of 2023-2024 academic year attendance report.

Our Attendance Target for 23-24 was 94% and there were months when this target was achieved but others where it fell short. This year our target is 95%.

As you have no doubt seen on the news, the national statutory requirements for attendance has changed with effect from August 2024.

Our school Attendance Policy has been updated to reflect the new requirements and will be on our website in the next few days. A text will be sent when this is available to view.

Mr Storey (Assistant Head) takes the lead on managing attendance across the school and he will be running two briefing sessions for parents/carers to bring everyone up to date on the changes. The number of unauthorised absences before a referral to the Local Authority is required has been reduced to 10 sessions. This equates to only 5 school days. The amount of the Fixed Penalty Notice payable has changed, along with a number of other changes which parents/carers need to be aware of.

If you are able please come along to the briefings in the school hall on Thursday 19th September. There is one briefing at 3.30pm and it is repeated at 5.30pm.

Yours sincerely

Mrs D Cross

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Head Teacher

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